

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA , December 7, 2004
CAUCUS 6:30 P.M.

6:30 PM Work Study Caucus Session Discussion & Possible Action:

- **Pending Council Agenda Items**

Pledge of Allegiance

Roll Call

Minutes of the Regular Meeting November 16 and November 30, 2004

Reports of Police Department for the months of September & October

Bills & Payroll for the second half of November

Old Business

Motion – Adopt Special Ordinance 2004-1055 (Substitute): Revising the budget for the governmental and enterprise funds based upon audited carry forward balances for the prior fiscal year, updated estimates of revenue and expenditures. (Schilling)

New Business

Motion – Adopt Ordinance 2004-5195: Dissolving the Police & Fire Advisory Board. (Carter)

Motion – Adopt Ordinance 2004-5196: Altering the composition of the Festivals Management Committee. (Donnell)

Motion – Adopt Special Ordinance 2004-1058: Approving an interest rate and terms for a \$300,000 loan from the Revolving Loan Fund to 750 Broadway L.L.C. to acquire the former Blaw-Knox premises and improvements. (Carter)

Motion – Adopt Special Ordinance 2004-1059: Approving a contract with William Jones d/b/a Jones Construction for demolition services at the site of the old water treatment plant in exchange for a portion of the old water treatment plant real

estate. (Gambill)

Motion – Adopt Resolution 2004-2568: Approving an update to the Occupational Health and Safety Manual Adopting Trenching and Excavation Safety Procedures. (Carter)

Motion – Adopt Resolution 2004-2569: Authorizing an agreement with the Coles County Regional Planning and Development Commission for up to \$6,000 of technical assistance services. (Carter)

Motion – Adopt Resolution 2004-2570: Authorizing a agreement with the Coles County Regional Planning and Development Commission for up to \$2,100 of services for administration and coordination of the City's Revolving Loan Fund. (Carter)

Motion – Adopt Resolution 2004-2571: Authorizing the mayor to sign an agreement with ERC/Coles County Landfill, Inc. for treatment of leachate at Mattoon's wastewater treatment plant. (Gambill)

Motion – Approve Council Decision Request 2004-388: Accepting the resignation of Jim Donnell as a Captain in the Fire Department, reappointing Donnell to a Driver/Engineer position and appointing Keith Orndorff to succeed Donnell in a Captain position effective December 11, 2004. (Donnell)

Motion – Approve Council Decision Request 2004-389: Authorizing the city attorney to draft and the mayor to sign an agreement that would reimburse Rob Perry up to \$1,000 from TIF Revenues for costs of relocating a fire hydrant incidental to the construction of improvements at 1713 – 1721 Marion Avenue in the Midtown TIF District. (Hesse)

Motion – Approve Council Decision Request 2004-390: Approving an assignment of Lake Paradise Lease #59 from Carrie Brooks to Scott King subject to evidence of a properly operating septic system. (Gambill)

Motion – Approve Council Decision Request 2004-391: Authorizing the mayor to sign a \$9,750 agreement with Daily & Associates for engineering services for the repair and repainting of defective work on the clarifier and filters at the new water treatment plan. (Gambill)

Motion – Approve Council Decision Request 2004-392: Authorizing the city attorney to draft and the mayor to sign an agreement with Howard’s Disposal Services commencing May 1, 2005 at \$9,000 per year for a three-year term incidental to the local cash matching share of a grant application for Howard Disposal Services to acquire seven drop-off containers, a baler and other recycling equipment. (Schilling)

Motion –Approve Council Decision Request 2004-393: Appointing and reappointing persons to the Board of Zoning Appeals. (Carter)

- Ø Ivan Croy, David Moberly & Mary Pollum to terms expiring April 30, 2005
- Ø Steve Matheny to a term expiring April 30, 2007
- Ø William Whitworth and W.D. “Pill” Fisher to terms expiring April 30, 2008

Motion –Approve Council Decision Request 2004-394: Appointing Debbie Crean & Dave Cox and reappointing Pat Gaines to the Festival Management Committee for terms expiring April 30, 2007. (Donnell)

Motion –Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1), the purchase of real property for the use of the municipality (5 ILCS 120(2)(5), the setting of a price for sale or lease of property owned by the municipality (5 ILCS 120(2)(6), litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11):

Review performance appraisal reports for management employees:

- Ø Dan McClain, Construction Inspector (7/17/2004)

Reconvene from closed session; consider motions or notice of motions pertaining to topics discussed in close session.

Adjourn